

## **GOALS AND OBJECTIVES**

St. Luke Lutheran Church operates its Preschool/Pre-K to assist parents in their God-given responsibility of providing for the spiritual, physical, emotional, intellectual, and social development of their child. This program does not replace the very important role of parenthood but rather is used as an avenue to expand the child's background beyond the home.

## **POLICIES**

St. Luke Christian Preschool/Pre-K admits students of any race, color, national and ethnic origin to all the rights, privileges, programs, and activities generally accorded or made available to students at the school. It does not discriminate on the basis of race, color, national and ethnic origin in administration of its educational policies.

All applications for admission are studied by the school administrative staff and are brought before the Board of Parish Education.

## **ENTRANCE REQUIREMENTS**

Children enrolling in Preschool must be at least three years of age before September 1st, and those enrolling in Pre-K must be at least four years old before September 1st. Children applying for 5-day Pre-K are strongly recommended to have had one year of prior preschool enrollment. All applicants also must be toilet trained.

## **ADJUSTMENT**

There will be a six-week probationary period, as an aid to both parents and school, during which time it may be decided by one or both parties that a child is not ready to make the adjustment to preschool, and therefore may be asked to withdraw.

## **TUITION**

St. Luke's Christian Preschool/Pre-K is operated on funds obtained through tuition charges. Tuition fees are as follows:

*Three-year-old, two day a week program:*

*\$765 yearly—\$85/month for 9-months, August-April*

*Four & Five-year-old, three day a week program:*

*\$1035 yearly—\$115/month for 9-months, August-April*

*Four & Five-year-old, five day a week program:*

*\$1620 yearly—\$180/month for 9-months, August-April*

A \$50 application fee is to accompany all applications. This fee may be refunded until June 1 if you are unable to send your child or if we are unable to accept your child. After June 1, this fee is non-refundable.

Monthly tuition payments will be made to FACTS Management Services. Parents will have the option of using an invoice payment method or having the payments deducted automatically from their bank account. Families also have the option of paying tuition fees in full on Registration Day in August, thereby receiving a \$40 discount on their total tuition fee. All new families planning to make monthly payments will be required to enroll in FACTS upon acceptance.

## **ADMINISTRATION**

The School Board develops and administers the policies and activities of St. Luke Christian Preschool/Pre-K with the supervision of the school principal. The staff of the school is qualified, trained, and dedicated.

## **TRANSPORTATION**

The state does not provide transportation for preschool. Therefore, parents are responsible for the transportation of their children. We request that the children be prompt, but not brought to school earlier than fifteen minutes before class time and that they be picked up promptly at the close of their session.

## **ATTENDANCE**

We encourage all parents to establish regular habits of attendance for their child as health permits. Continuity in teaching a child is most important. If, however, your child is ill, please inform the teacher.

## **HOLIDAYS AND SNOW DAYS**

Please be reminded that St. Luke Lutheran School follows the South Butler County School District when school must be closed, delayed, or dismissed early because of inclement weather. If school is delayed or closed, it will be announced over the following media:

- SchoolMessenger—automated notification system via phone, email, and/or text
- Butler radio—WBUT 1050 AM, WISR 680 AM, WLER 97.7 FM
- Pittsburgh radio—KDKA 1020 AM
- Pittsburgh television and station websites—KDKA Channel 2, [www.kdka.com](http://www.kdka.com), WTAE Channel 4, [www.wtae.com](http://www.wtae.com), and WPXI Channel 11, [www.wpxi.com](http://www.wpxi.com).

In the event of a two-hour delay by the South Butler Area School District, we will follow a modified schedule, 11:00 a.m. until 1:00 p.m.

If South Butler closes for the day due to inclement weather, distance learning will take place for Preschool/Pre-K classes.

## **FAMILY WORSHIP**

We consider Church and Sunday School participation very important and strongly encourage you to worship together regularly as a family. Here at school, the children have Bible story time together each day, and we consider this a very important time.

It is our prayer that your child's Preschool/Pre-K experience will be a building block for the future. Together may we continue to grow in the grace and knowledge of our Lord and Savior, Jesus Christ.

**Train up a child in the way he should go; and when he is old, he will not depart from it.  
Proverbs 22:6**

**St. Luke Christian Preschool/Pre-K**

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